View Visits and Documentation in Employer Portal

To view *visit details*, the user clicks the *magnifying glass* icon located to the left of the visit search results table.

When the *magnifying glass* icon is selected, the *View Visit* page displays and lists the following information:

- <u>Patient demographics</u>: Information such as *patient name* and *date of birth*.
- <u>Visit Type</u>: Visit Type of WC or EPS.
- <u>Visit Details</u>: Information such as *visit status, visit date, check in time, check out time, service performed,* and *results*.
- <u>Documentation</u>: Any documents that were transmitted to *Employer Portal* from Experity EMR or Experity PM and the *Employer View* of the document.
- <u>Reviewed By</u>: User who has marked a document in *Employer Portal* as reviewed.

Users can click the *view document* icon located in the *Documents* section of the *View Visit* page to print and/or export EPS and/or WC documents to an external server.