

## Employer Portal Non-Admin User

Users set up in *Employer Portal* as *Non-Admin* users are affiliated to an employer. *Non-Admin* users can be set up to have permission to *View* and/or *Review EPS Documents* and *WC Documents*.

### Employer User - View Information

#### User Details

User Name: \*

btest

First Name: \*

Bob

Phone:

Admin: \*

☐ Yes
 ☒ No

Is Grouped Employer:

☐

Special Permissions:

☐ View EPS Documents  
☐ View WC Documents  
☐ Review EPS Documents  
☐ Review WC Documents

Save

Back to Search

*Non-Admin* users can access the *Visit Search* page, but cannot access the *Manage Employer User* page. *Non-Admin* users can also view employee visits to a clinic including *Visit Status*, *Visit Date*, *Check In* and *Check Out Time*, *Service(s)*, and *Service(s) Results*.

Visit Details			
First Name:	CHESTER	Last Name:	TESTER
DOB:	04/04/1964	Company:	ROCKFORD CO
Visit Status:	Checked In	Visit Date:	03/25/2017 01:00:00 AM
Visit Type:	EPS	Last Update Time:	03/25/2017 09:06:02 PM
Check In Time:	10:04:00 PM	Check Out Time:	12:00:00 AM
EPS Reviewed By:		WC Reviewed By:	
Service:	DRUG SCREEN NON-NIDA		
Service Results:	Pending		